

STRATEGY PLANNING PHASE / MILESTONE SCHEDULE MANAGEMENT PHASE			WORK EXECUTION / RESOURCE PHASE	WORK FOLLOW-UP / CRITIQUE PHASE
WORKSCOPE / BUDGET PHASE	WORK PACKAGE PLANNING PHASE	WORK EXECUTION SCHEDULE PHASE		
Day 1 minus 365	Day 1 minus 180	Day 1 minus 60	Day 1 / Shift 1 / Hour 1	Post Turnaround plus 14
<ul style="list-style-type: none"> <li><input type="checkbox"/> Identify Work                             <ul style="list-style-type: none"> <li>• Regulatory Items</li> <li>• Inspection</li> </ul> </li> <li><input type="checkbox"/> Asset Integrity Items                             <ul style="list-style-type: none"> <li>• Maintenance</li> <li>• Engineering</li> </ul> </li> <li><input type="checkbox"/> Process Integrity Items                             <ul style="list-style-type: none"> <li>• Operations</li> </ul> </li> <li><input type="checkbox"/> <a href="#">Workscope Optimization</a> <ul style="list-style-type: none"> <li>• Risk / Cost Benefit Analysis</li> </ul> </li> <li><input type="checkbox"/> Establish Preliminary Budget</li> <li><input type="checkbox"/> Establish Preliminary Outage Dates</li> <li><input type="checkbox"/> Establish Worklist Cut-off Date                             <ul style="list-style-type: none"> <li>• Late Work Process Approval</li> <li>• Found Work Process Approval</li> </ul> </li> <li><input type="checkbox"/> Establish Core Team                             <ul style="list-style-type: none"> <li>• Organization Charts</li> <li>• Roles &amp; Responsibilities</li> </ul> </li> <li><input type="checkbox"/> Initiate <a href="#">Milestone Schedule</a> <ul style="list-style-type: none"> <li>• Weekly Meeting Agenda</li> </ul> </li> <li><input type="checkbox"/> Establish Strategy Workshops</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Develop Project Plan in Scheduling Software</li> <li><input type="checkbox"/> <a href="#">Planned Job Packages</a> <ul style="list-style-type: none"> <li>• Tools</li> <li>• Materials</li> <li>• Resources</li> </ul> </li> <li><input type="checkbox"/> Complete all MOC Requests</li> <li><input type="checkbox"/> Transfer data from Work Order System to Scheduling Software</li> <li><input type="checkbox"/> Materials Management                             <ul style="list-style-type: none"> <li>• Procurement Process</li> <li>• Long-Lead Delivery Items</li> </ul> </li> <li><input type="checkbox"/> Contractor Management                             <ul style="list-style-type: none"> <li>• Bids</li> <li>• Contracts</li> <li>• Vendor Agreements</li> </ul> </li> <li><input type="checkbox"/> Engineering                             <ul style="list-style-type: none"> <li>• Materials Specifications</li> <li>• Design – QC Packages</li> </ul> </li> <li><input type="checkbox"/> Develop Stakeholder Management Plans</li> <li><input type="checkbox"/> Review Scheduling Data</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Establish <a href="#">Work Breakdown Structure</a></li> <li><input type="checkbox"/> Pre-Turnaround Schedule</li> <li><input type="checkbox"/> Mobilization Schedule</li> <li><input type="checkbox"/> Logistics Schedule</li> <li><input type="checkbox"/> Develop Scheduling Reports</li> <li><input type="checkbox"/> Cranes / Equipment Plans</li> <li><input type="checkbox"/> Manpower Shift Schedules</li> <li><input type="checkbox"/> Decontamination / Cleaning Strategies and Plans</li> <li><input type="checkbox"/> Execution Strategy and Plan</li> <li><input type="checkbox"/> Inspection Strategy and Plan</li> <li><input type="checkbox"/> Engineering Strategy and Plan</li> <li><input type="checkbox"/> Maintenance Strategy and Plan</li> <li><input type="checkbox"/> Commissioning / Leak Test Strategy and Plan</li> <li><input type="checkbox"/> Startup Strategy and Plan</li> <li><input type="checkbox"/> Conduct a <a href="#">Turnaround Readiness Assessment</a></li> <li><input type="checkbox"/> Establish Control Budget</li> <li><input type="checkbox"/> Run 'What-if' <a href="#">Scenarios</a></li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Decommissioning Phase                             <ul style="list-style-type: none"> <li>• Shutdown / Depressure / Purge</li> <li>• Perimeter Blinds In</li> <li>• Steam / Drain Systems</li> </ul> </li> <li><input type="checkbox"/> Equipment Availability Phase                             <ul style="list-style-type: none"> <li>• Blind</li> <li>• Open</li> <li>• Clean / Vent</li> </ul> </li> <li><input type="checkbox"/> Capital and Maintenance Projects Phase</li> <li><input type="checkbox"/> Inspection Phase                             <ul style="list-style-type: none"> <li>• Safety Valves</li> <li>• Vessel Entries</li> <li>• Hydros</li> <li>• Documentation</li> <li>• Found Work</li> </ul> </li> <li><input type="checkbox"/> Maintenance and Repair Phase</li> <li><input type="checkbox"/> Equipment Closure Phase                             <ul style="list-style-type: none"> <li>• Debind</li> <li>• Torquing / Tightening</li> </ul> </li> <li><input type="checkbox"/> Commissioning Phase                             <ul style="list-style-type: none"> <li>• Start up / Leak Surveys</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Post Turnaround Schedule</li> <li><input type="checkbox"/> Demobilization Schedule</li> <li><input type="checkbox"/> Key Performance Measures</li> <li><input type="checkbox"/> Rewards and Recognition</li> <li><input type="checkbox"/> Continuous Improvement Process</li> <li><input type="checkbox"/> Post-Turnaround Critique Meeting with Contractors</li> <li><input type="checkbox"/> Begin Subsequent Turnaround Project Plan and File System</li> <li><input type="checkbox"/> Report to Partners</li> <li><input type="checkbox"/> Establish Lessons Learned</li> <li><input type="checkbox"/> Clean-up Work Packages with Actuals</li> <li><input type="checkbox"/> Perform Contractor Evaluations</li> <li><input type="checkbox"/> Re-stock Materials</li> <li><input type="checkbox"/> Schedule Additional STO Navigator™ Training</li> </ul>
<b>KEY PERFORMANCE INDICATORS</b>				
<input type="checkbox"/> Milestone Schedule Compliance	<input type="checkbox"/> Planned Job Package Development Schedule	<input type="checkbox"/> Pre-Turnaround Work Execution Schedule	<input type="checkbox"/> Safety, Cost, Duration, Quality, Worker Efficiency	<input type="checkbox"/> Post-Turnaround Work Execution Schedule
<b>PHASE COMPLETION SIGN-OFF BY LEADERS TEAM</b>				
<input type="checkbox"/> Turnaround Sponsor Signature	<input type="checkbox"/> Turnaround Sponsor Signature	<input type="checkbox"/> Turnaround Sponsor Signature	<input type="checkbox"/> Turnaround Sponsor Signature	<input type="checkbox"/> Turnaround Sponsor Signature
<input type="checkbox"/> Turnaround Leader Signature	<input type="checkbox"/> Turnaround Leader Signature	<input type="checkbox"/> Turnaround Leader Signature	<input type="checkbox"/> Turnaround Leader Signature	<input type="checkbox"/> Turnaround Leader Signature